Chronic Disease Self-Management Education Program Group Leader Script

Please read the following statement prior to their completion of the Participant Information Survey.

- This workshop is made possible through funds and support from a number of agencies. They include the U.S. Administration on Community Living (ACL), the Virginia Department for Aging and Rehabilitative Services, Virginia Department of Health, The Thomas Jefferson Heath District, Jefferson Area Board for Aging (JABA), Sentara Martha Jefferson Hospital, Blue Ridge Medical Center, and the Population Health Department at University of Virginia Health.
- We would like to give you some forms to complete.
- Before we can share your information with the organizations we named and with National Council on Aging, the database contractor for ACL, we want to explain how your information will be used and protected.
- **Your information is very valuable to us. We use it to learn who is being reached by this program and to improve our services. It also helps our funding agencies show that they are spending their money wisely.**
- At the top of some of the forms, we ask for your name or some other way to identify you such as a number or nickname. We will use this to match your information to an Attendance Log to track how many times you attend a class. We do not share your name or nickname with anyone else. Your registration information is entered into a secure data base and is only used by JABA.
- The forms also ask you to provide information such as your birth date, zip code, gender and type of insurance. You may skip any questions that you do not want to answer. While completing the forms, you may ask us to explain any questions that you find confusing.
- We follow very strict rules to protect all of your information and to keep it private. We will maintain these forms securely following standard practices for protecting private data. After a trained person enters your information into a secure computer database, we will destroy the forms.
- Completing pages 2 and 3 of the registration form is entirely voluntary. If you decide to not complete them, you can still participate in this program.
- Please take time now to read the forms and let us know if you have any questions.